

# JOBS OF THE WEEK

**Company:** EMEC

**Position:** Flexible Hours Project  
Administration Assistant

**Date of Advert:** 16 October 2019

**Location:** Stromness

**Details:** [EMEC](#) Website

**Required:** 2 years relevant  
experience

**Company:** Voluntary Action Orkney

**Position:** FT Community  
Development Worker

**Date of Advert:** 17 October 2019

**Location:** Kirkwall

**Details:** [The Orkney Employment  
Consultancy](#) Website

**Company:** Jelf Clark Thomson

**Position:** Flexible Hours Account  
Holder

**Date of Advert:** 18 October 2019

**Location:** Kirkwall

**Details:** [Indeed](#) Recruitment Website

**Required:** Good Organisational and  
Administrative abilities

**Company:** Orkney Islands Council

**Position:** FT Waste Disposal  
Operative

**Date of Advert:** 18 October 2019

**Location:** Various Sites in Orkney

**Details:** [My Jobs Scotland](#) Website

**Required:** Full Driving Licence and  
knowledge of safe vehicle operation  
and Health and Safety

**Company:** Royal Bank of Scotland

**Position:** PT Customer Service -  
Personal Banker

**Date of Advert:** 21 October 2019

**Location:** Kirkwall

**Details:** [RBS](#) Website

**Company:** G4S

**Position:** PT Security Officer

**Date of Advert:** 22 October 2019

**Location:** Kirkwall

**Details:** [G4S](#) Website

**Required:** Aged 18 or over and  
physically able to work on your feet  
all day

**Company:** Santander

**Position:** FT Customer Service  
Adviser

**Date of Advert:** 23 October 2019

**Location:** Kirkwall

**Details:** [Santander](#) Website

**Company:** Swannay Brewery

**Position:** PT Office and Retail  
Administrator

**Date of Advert:** 23 October 2019

**Location:** Swannay

**Details:** [Indeed](#) Recruitment Website

**Required:** Passionate and  
knowledgeable about beer

**Company:** Cooke Aquaculture

**Position:** FT Processors

**Date of Advert:** 24 October 2019

**Location:** Kirkwall

**Details:** [Cooke Aquaculture](#)  
Facebook Page