

# JOBS OF THE WEEK

**Company:** Helgi's

**Position:** FT Chef

**Date of Advert:** 07 November 2019

**Location:** Kirkwall

**Details:** Apply in writing enclosing to:  
[kelly@helgis.co.uk](mailto:kelly@helgis.co.uk)

Further details phone 01856 879293

**Required:** Experience preferred  
although full training will be given

**Company:** Aurrida House (OIC)

**Position:** PT Social Care Worker

**Date of Advert:** 08 November 2019

**Location:** Kirkwall

**Details:** [My Job Scotland](#)  
Recruitment Website

**Required:** Hold or work towards  
HNC/SVQ 3 Health & Social Care  
(Children & Young People)

**Company:** J.E.P Robertson & Son

**Position:** FT or PT Administration  
Assistant

**Date of Advert:** 08 November 2019

**Location:** Stromness

**Details:** Apply in writing enclosing  
CV to: J. E. P. Robertson & Son, 26  
Victoria Street, Stromness, KW16  
3AA.

Further details phone 01856 850 232

**Company:** NHS Orkney

**Position:** FT Dental Receptionist/  
Administration Assistant

**Date of Advert:** 08 November 2019

**Location:** Kirkwall

**Details:** [NHS Scotland](#) Recruitment  
Website

**Required:** Administration experience

**Company:** Woman's Aid Orkney

**Position:** FT Service Coordinator  
and FT Women's Support  
Worker

**Date of Advert:** 13 November 2019

**Location:** Orkney

**Details:** [Orkney.com](#) Jobs Page

**Company:** Casey Construction

**Position:** FT Joiners and Labourers

**Date of Advert:** 14 November 2019

**Location:** Orkney

**Details:** Telephone:

Day 01856 870150

Evening 01856 874175

**Company:** Orkney Native Wildlife  
Project (RSPB)

**Position:** 3 x FT Stoat Detection Dog  
Handlers

**Date of Advert:** 14 November 2019

**Location:** Orkney

**Details:** [RSPB](#) Website

**Company:** Body Shop @ Home

**Position:** Self Employed Sales  
Consultant

**Date of Advert:** 14 November 2019

**Location:** Work from Home

**Details:** Contact Polly Cheer (Team  
Leader) on 07581122174 or  
[pollycheer@icloud.com](mailto:pollycheer@icloud.com)

More details can be found on the  
Body Shop Website [here](#).

**Company:** Scottish Government

**Position:** FT Assistant Fishery  
Officer Modern  
Apprenticeship (Admin)

**Date of Advert:** 14 November 2019

**Location:** Kirkwall

**Details:** [The Scottish Government](#)  
Recruitment Website or  
[Apprenticeships.scot](http://Apprenticeships.scot)

