



Exhibitor Focus



ABOUT SHEILA FLEET JEWELLERY

Sheila Fleet Jewellery is a Scottish designer, family-run jewellery company established in 1993. Sheila Fleet OBE is one of Scotland's leading designer-makers of silver, silver with enamel, gold and platinum jewellery. All of Sheila's jewellery is designed, made and finished at her Orkney workshop and is sold from their own shops, through stockists and around the world via their website.

Sheila Fleet Jewellery has five retail spaces across Scotland. Two in Orkney - the Kirkwall Gallery & The Kirk Gallery & Café in Tankerness - one each in St Andrews, Glasgow and Edinburgh. They employ 25 staff between Edinburgh, Glasgow and St Andrews and 70 members of staff locally. In Orkney, staff are split between the shops, the Kirk Cafe and the workshop and office, which are located next to the Kirk Gallery and Cafe.

CAREERS

There are a wide range of careers available including:

Office and Creative Team:

Merchandising and Display
Marketing and Social Media
Website maintenance and development
Business and Accounts Administration

Workshop:

Trainee Bench Jewellers or Enamellers
Casting (precious metal forming)
Hand Assembly

Retail:

Permanent and seasonal Jewellery Consultants
Managerial positions

Cafe:

Front of House
Barista
Chef

SKILLS

Some of the skills you might need include:

Communication
Ability to work in a team and individually
Problem solving
Planning and organisation
Self-motivated
Self-management
Willing to learn
Flexibility across various roles
Social skills

QUALIFICATIONS

Training is provided for all roles so qualifications aren't compulsory, but are often an advantage in various positions. Some of the subjects that are useful include:

Business Management
Administration
Accounts
English
Art & Design
Metal Work
Photography

OPPORTUNITIES

In-house Apprenticeships are available, depending on availability of space.

WHERE TO FIND THEM AT THE ORKNEY CAREERS FAIR:

STAND 54



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#OrkneyCareersFair