

ORKNEY CAREERS FAIR...

Exhibitor Focus



ABOUT ORKNEY ISLANDS COUNCIL

Orkney Islands Council (OIC) is a Scottish Local Authority providing the following services to the people of Orkney: Education (including Teaching and Early Years), Leisure and Housing, Orkney Health and Care, Roads, Waste, Environmental Health, Economic Development, Planning, Harbours, North Isles Airfields, Trading Standards, Building Standards, Revenues and Benefits.

They also provide internal services to staff and departments within the council, including HR, Organisational Development, Finance, Democratic Service and Legal.

The OIC's main office is at School Place, Kirkwall but they have offices and premises all over Orkney. The OIC is one of the largest employers in Orkney, employing approximately 2,200 staff.

CAREERS

Orkney Islands Council offer a wide variety of careers in all of their service areas listed above paragraph. These include entry level roles right through to senior management positions.

Some examples include:

- Administration Assistants
- HR Advisors
- Payroll
- Teachers
- Mechanics
- Cleaners
- Media Officers
- Quantity Surveyors
- IT staff
- Social Care staff
- And many more

QUALIFICATIONS

The qualifications looked for will depend on the area of work you wish to apply for.

SKILLS

To work at the council you will need the following skills:

- Customer/Client focused
- Work effectively with others
- Manage change
- Taking ownership and responsibility for your own behaviour
- Communicate effectively
- Planning and decision making
- Leadership

OPPORTUNITIES

Work placements are available to secondary school pupils.

Modern Apprenticeships and development opportunities in Administration, Care and Early Years.

WHERE TO FIND THEM AT THE ORKNEY CAREERS FAIR:

STAND 59



@OrkneyCouncil



@OICUpdates

www.orkney.gov.uk

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