CV Builder

Name:

Address:

Postcode:

Telephone Number/Mobile:

E-mail:

**Personal Statement**

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**Key Skills**

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| **Skills** | **Examples of when I used them** |
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**Employment/Work Details** (start with most recent)

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| Job Title: |  |
| Company Name: |  |
| Dates To/From: |  |

Main Duties/Responsibilities:

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| --- | --- |
| Job Title: |  |
| Company Name: |  |
| Dates To/From: |  |

Main Duties/Responsibilities:

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| Job Title: |  |
| Company Name: |  |
| Dates To/From: |  |

Main Duties/Responsibilities:

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**Education/Qualifications/Training** (Start with most recent):

School/ Date:

Qualifications:

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**Any other qualifications/training:**

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**Achievements**

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**Interests:**

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**Referees:**

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